Memorandum

Agenda Item No. 8(F)(15)

MIAMI-DADE)

Date:

December 6, 2011

To:

Honorable Chairman Joe A. Martinez

and Members, Board of County Commissioners

From:

Carlos A. Gimenez-

Mayor

Subject:

Resolution Authorizing Competitive Contract Modifications

This item was amended at the November 8, 2011 Internal Management and Fiscal Responsibility Committee Meeting to reduce Miami-Dade Transit's allocation under *Item 4 - Towing Services* (County Vehicles) from \$700,000 to \$400,000.

Recommendation

It is recommended that the Board of County Commissioners approve the attached competitive contract modifications.

Contract amounts and department allocations represent the maximum spending authority based on past utilization. This action does not guarantee that the total contract amount/value will be expended by County departments and/or agencies.

Scope

The impact of the items in the accompanying Competitive Contract Modifications Package is countywide in nature.

Fiscal Impact/Funding Source

Funding will be expended only if departmental budgets can support the expenditures approved in their Resource Allocation Plan adopted annually by the Board. There is no additional fiscal impact beyond what is stated on the individual items in this package. Allocations have been rounded consistent with standard auditing practices.

Track Record/Monitor

There are no known performance issues with the vendors recommended for award in the Competitive Contract Modifications Package. Each department's contract manager is reflected in the Competitive Contract Modifications Package.

Delegated Authority

If this item is approved, the County Mayor or County Mayor's designee will have the authority to exercise, in their discretion, subsequent options-to-renew (OTR) and extend contracts for purchase of goods and services in accordance with the terms and conditions of the each contract.

Background

COMPETITIVE CONTRACT MODIFICATIONS

A competitive contract modification is an award of a supplemental allocation for goods or services within the scope of the original contract award.

Item 1: Medical and Industrial Gases is to modify this contract to add an allocation funded by MDT Operating funds to allow the Miami-Dade Transit Department to purchase medical and industrial gases. The additional amount being requested is \$5,000.

Honorable Chairman Joe A. Martinez and Members, Board of County Commissioners Page 2

- Item 2: Traffic Cones is to modify this contract to add an allocation funded by MDT Operating funds to allow the Miami-Dade Transit Department to purchase traffic cones. The additional amount being requested is \$6,000.
- Item 3: Various Laboratory Instruments is to modify this contract for additional spending authority to allow the Miami-Dade Police Department to continue purchase of lab instruments, equipment and related maintenance services. The additional amount being requested is \$98,000.

Item 4: Towing Services (County Vehicles) is to modify this contract to add an allocation funded by MDT Operating funds to allow the Miami-Dade Transit Department to purchase towing services. The additional amount being requested is \$400,000.

Deputy Mayor



(Revised)

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Honorable Chairman Joe A. Martinez

DATE:

December 6, 2011

and Members, Board of County Commissioners

FROM:

R. A. Cuevas, Jr. County Attorney

SUBJECT: Agenda Item No. 8(F) (15)

Please	e note any items checked.
water management and a second	"3-Day Rule" for committees applicable if raised
	6 weeks required between first reading and public hearing
	4 weeks notification to municipal officials required prior to public hearing
	Decreases revenues or increases expenditures without balancing budget
· · · · · · · · · · · · · · · · · · ·	Budget required
DAMARY (****) CYC-WYSDONYD CASCAID	Statement of fiscal impact required
A r	Ordinance creating a new board requires detailed County Manager's report for public hearing
	No committee review
	Applicable legislation requires more than a majority vote (i.e., 2/3's, 3/5's, unanimous) to approve
	Current information regarding funding source, index code and available balance, and available capacity (if debt is contemplated) required

	<u>Mayor</u>	Agenda Item No. 8(F) (15)
		12-6-11
RESOLUTION NO.		
	RESOLUTION NO.	

RESOLUTION **AUTHORIZING** AWARD OF COMPETITIVE CONTRACTS AND CONTRACT MODIFICATIONS, AND AUTHORIZING THE COUNTY MAYOR OR COUNTY MAYOR'S DESIGNEE TO **OPTIONS-TO-RENEW ESTABLISHED EXERCISE** THEREUNDER FOR PURCHASE OF GOODS AND SERVICES, AND AUTHORIZING THE USE TRANSPORTATION SURTAX COUNTY CHARTER **FUNDS**

WHEREAS, this Board desires to accomplish the purposes outlined in the accompanying memorandum, a copy of which is incorporated herein by reference,

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA, that this Board authorizes award of competitive contracts and contract modifications, authorizes the County Mayor or County Mayor's designee to exercise options-to-renew established thereunder for the purchase of goods and services, and authorizes the use of Charter County Transportation Surtax Funds.

The foregoing resolution was offered by Commissioner
who moved its adoption. The motion was seconded by Commissioner
and upon being put to a vote, the vote was as follows:

Joe A. Martinez, Chairman Audrey M. Edmonson, Vice Chairwoman

Bruno A. Barreiro Esteban Bovo, Jr. Sally A. Heyman Jean Monestime Rebeca Sosa Xavier L. Suarez Lynda Bell Jose "Pepe" Diaz Barbara J. Jordan Dennis C. Moss Sen. Javier D. Souto

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The Chairperson thereupon declared the resolution duly passed and adopted this 6th day of December, 2011. This resolution shall become effective ten (10) days after the date of its adoption unless vetoed by the Mayor, and if vetoed, shall become effective only upon an override by this Board.

MIAMI-DADE COUNTY, FLORIDA BY ITS BOARD OF COUNTY COMMISSIONERS

HARVEY RUVIN, CLERK

Approved by County Attorney as to form and legal sufficiency.

136/

By:			
	Deputy	Clerk	

Hugo Benitez

COMPETITIVE CONTRACT MODIFICATIONS

Item 1

Contract No.:

7602-5/14-3

Contract Title:

Medical and Industrial Gases

Description:

To modify this contract for additional spending authority to provide the Miami-Dade Transit Department an allocation funded by MDT Operating Funds to purchase medical and industrial gases for the remaining option to renew terms.

Type of Change:

Additional spending authority and authorization to allow use of Charter County Transportation Surtax funds as a component of MDT Operating funds.

Existing Allocation:

\$343,000 for one year

Additional Allocation: Modified Allocation:

\$ 5,000 \$348,000

Current Expiration:

July 31, 2012

Modified Expiration

Unchanged

REASON FOR CHANGE

Authorization is requested to modify this contract for additional spending authority to provide the Miami-Dade Transit Department (MDT) an allocation to purchase industrial gases, funded by MDT Operating funds. MDT purchases oxygen and acetylene gases which are used for welding and to perform various repairs at the MDT body shop and in all Metrorail, Metromover, and Metrobus garages. MDT confirmed that no federal funds will be used on this contract.

Using/Managing Departments and Funding Sources:

Departments	Existing Hocation	 ditional ocation	 dified ocation	Funding Sources	Contract Manager
Animal Services	\$ 10,000	\$ 0	\$ 10,000	General Fund / Proprietary Funds	Angel Villareal
Aviation	\$ 8,000	\$ 0	\$ 8,000	Operating Revenue	Neivy Garcia
Corrections and Rehabilitation	\$ 3,000	\$ 0	\$ 3,000	General Fund	Mohammed Haq
Permitting, Environment and	\$ 12,000	\$ 0	\$ 12,000	Proprietary Funds	John Lariosa
Regulatory Affairs Fire Rescue	\$ 72,000	\$ 0	\$ 72,000	Fire District	Marianela Betancourt

Internal Services	\$	31,000	\$	0	\$	31,000	Internal Service Funds	Martin Dareff
Community Action and Human Services	\$	9,000	\$	0	\$	9,000	General Fund / State Funds	Kyra H. King
Medical Examiner	\$	17,000	\$	0	\$	17,000	General Fund	Theresa Bryant
Police	\$	12,000	\$	0	\$	12,000	General Fund	Marie Amedee
Parks,Recreation and Open Spaces	\$	20,000	\$	0	\$	20,000	General Fund / Proprietary Funds	Maria Quinoa
Public Works and Waste Management	\$	22,000	\$	0	\$	22,000	General Fund / PTP Surtax Proprietary Funds	Luciano Soto and Olga Espinosa- Anderson
Port of Miami	\$	5,000	\$	0	\$	5,000	Proprietary Funds	Phillip Rose
Water and Sewer	\$	125,000	\$	0	\$	125,000	Proprietary Funds	Lydia Manners
Transit	<u>\$</u>	<u>0</u>	<u>\$5</u> ,	000	\$_	5,000		
Total:	\$	343,000	\$5,	000	\$	348,000		

Vendor(s):

Airgas - South, Inc.

(Non-local vendor)

Address

125 Townpark Drive, Suite 400 Kennesaw, GA 30144

Jay Sullivan

Principal

Praxair Distribution Southeast

(Non-local vendor)

Performance Data:

One Main Street, Suite 202

Tequesta, FL 33469

George Ristevski

There are no performance issues with the other awarded firms.

Compliance Data:

There are no compliance issues with the awarded firms.

Contract Measure:

The Small Business Enterprise Bid Preference was applied in accordance with the Ordinance where permitted by funding source.

Review Committee Date:

December 20, 2006; Item 6-04

Local Preference:

Applied in accordance with the Ordinance where permitted by

funding source.

Living Wage:

The services being provided are not covered under the Living Wage

Ordinance

User Access Program:

The User Access Program provision will apply. The 2% program discount is being collected on all purchases where permitted by the

funding source.

Procurement Contracting Officer:

Pablo Martinez

Item 2

Contract No.:

7936-0/15

Contract Title:

Traffic Cones

Description:

To modify this contract for additional spending authority to provide the Miami-Dade Transit Department an allocation funded by MDT Operating Funds to

purchase traffic cones.

Type of Change:

Additional spending authority and authorization to allow use of Charter County

Transportation Surtax funds as a component of MDT Operating funds.

Existing Allocation:

\$384,000 for five years

Additional Allocation: Modified Allocation:

\$ 6,000 \$390,000

Current Expiration:

November 30, 2015

Modified Expiration

Unchanged

REASON FOR CHANGE

Authorization is requested to modify this contract for additional spending authority to provide the Miami-Dade Transit Department (MDT) an allocation to purchase traffic cones, funded by MDT Operating funds. MDT uses traffic cones for traffic control, street closures, and to prevent access to restricted areas and parking lots. MDT confirmed that no federal funds will be used on this contract.

Using/Managing Departments and Funding Sources:

Departments	Existing Allocation	ditional ocation	dified ocation	Funding Sources	Contract Manager
Aviation	\$ 39,000	\$ 0	\$ 39,000	Proprietary Funds	Nelvy Garcia
Fire Rescue	\$ 2,000	\$ 0	\$ 2,000	Fire District	Marianela Betancourt
Police	\$ 16,000	\$ 0	\$ 16,000	General Fund	Laura Romano
Parks, Recreation and Open Spaces	\$ 12,000	\$ 0	\$ 12,000	General Fund, Proprietary Funds	Maria Quinoa/Luis Correa
Public Works and Waste Management	\$ 78,000	\$ 0	\$ 78,000	General Fund/Proprietary Funds	Ruth Rodriguez/ Olga Espinosa
Port of Miami	\$ 39,000	\$ 0	\$ 39,000	Internal Service Funds	Phillip Rose

Water and Sewer	\$	197,000	\$	0	\$	197,000	Proprietary Funds	Gregory Hicks	
Community	\$	1,000	\$	0	\$	1,000	Federal Funds	Shirley Almeida	
Action Agency Transit	\$	0	<u>\$6,00</u>	<u>10</u>	\$	6,000	MDT Operating (non-federal)	Juan Garcia	
Total:	\$	384,000	\$6,00	0	\$	390,000			
Vendor(s): Equicross Inc (Non-local vendo	r)		662	dress 28 Dorma nt City, F	-	Road North 3565	Principal Kimberly A. E	Bienvenu	
Bob's Barricades (Non-local vendo				Shotgu rrise, FL			Alan Chesler		
American Fasten (Local vendor)			3 NW 6			Emanuel Benitez			
Performance Da	ıta:	There	are no	perform	nano	e issues with	the other awarded	firms.	
Compliance Dat	ta:	There	are no	complia	ance	e issues with t	he awarded firms.	i	
Contract Measu	re:						id Preference wa permitted by fundir		
Review Commit	tee D	ate: Decei	nber 2	0, 2006;	Iter	n 6-04			
Local Preferenc	e:	Applie sourc		ccordan	ce v	vith the Ordin	ance where permit	ted by funding	
Living Wage:			The services being provided are not covered under the Living Wage Ordinance						
User Access Pr	ogran	disco		eing coll			rill apply. The 2% p nases where permit		
Procurement		Mary	Hamm	ett					

Contracting Associate:

Item 3

Contract No.:

8348-0/12

Contract Title:

Various Laboratory Instruments, Prequalification

Description:

To modify this contract for additional spending authority to allow the Miami-Dade Police Department to continue purchase of lab instruments, equipment

and related maintenance services.

Type of Change:

Additional spending authority

Existing Allocation:

\$1,235,000 for five years

Increase By:

\$ 98,000

Modification Allocation:

\$1,333,000

Current Expiration:

August 31, 2012

Modified Expiration:

Unchanged

REASON FOR CHANGE

Authorization is requested to modify this contract for additional spending authority to allow the Miami-Dade Police Department (MDPD) Forensic Services Bureau (FSB) to continue purchase of equipment and related maintenance. The fiscal year 2009 Forensic DNA Backlog Reduction Program grant ends on March 31, 2012 and no extensions will be approved by the National Institute of Justice (NIJ) for this grant. The additional requested funds will be used to purchase lab equipment designated by the grant. General funds will not be used for this purchase by MDPD. Unused federal funds under this grant will be returned to NIJ.

Using/Managing Department and Funding Source:

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Permitting, Environment and Regulatory Affairs	\$ 114,000	\$ 0	\$ 114,000	Proprietary Funds	Manuel Almuina
Medical Examiner	\$ 538,000	\$ 0	\$ 538,000	General Fund	Theresa Bryant
Police	\$ 454,000	\$ 98,000	\$ 552,000	NIJ Grant Funds	Laura Romano
Water and Sewer	<u>\$ 129,000</u>	<u>\$</u> 0	\$ 129,000	Proprietary Funds	Gregory Hicks
Total:	\$ 1,235,000	\$ 98,000	\$1,333,000		
Vendor:	u.c	Address 850 Linco	In Center Drive	Principal	
Applied Biosystems (Non-local Vendor)	LLC.		y, CA 94404	Danny Hall	

175 Sheffield Drive, Bay #24 Robyn Jones Aspex Corporation Delmont, PA 15626 (Non-local Vendor) 400 Connell Drive, #7100 Biopool Us Inc. Berkeley Heights, NJ 07922 Janice Johnson (Non-local Vendor) 10430 Harris Oaks Blvd., # C Biotage LLC Lorraine Laufer Charlotte, NC 28269 (Non-local Vendor) 68 Elm Street Caliper Life Sciences Inc. John Siira Hopkinton, MA 01748 (Non-local Vendor) 829 Towne Center Drive Diagnostixx of California Corp. Jeremy W. George Pomona, CA 91767 (Non-local Vendor) Fisher Scientific Company LLC 3970 Johns Creek Court #500 Jenny Magaw Suwanee, GA 30024 (Non-local Vendor) 40630 Manekin Plaza #170 Foster & Freeman USA Inc. Amy E. Temenak Sterling, VA 20166 (Non-local Vendor) 1777 E. Henrietta Road Getinge USA Inc. Rochester, NY 14623 Annette Plantada (Non-local Vendor) 7386 Trade Street Hi Q Environmental Products Co. Marc A. Held San Diego, CA 92121 (Non-local Vendor) 1060 Main Street Hirox USA Inc. River Edge, NJ 07661 Akiko Kitamura (Non-local Vendor) 800 Boone Avenue North Leeds Precision Instruments Inc. Kevin Boulay Minneapolis, MN 55427 (Non-local Vendor) 8190 Beechmont Avenue #326 Merrick Inc. Cincinnati, OH 45255 Kathy Rogers (Non-local Vendor) 3941 SW 47TH Avenue Micro Optics of Florida Inc. Richard Celestine Davie, FL 33314 (Local Vendor) 9 Independence Way. Miele Incorporated Carol McDonald (Non-local Vendor) Princeton, NJ 08540

Neogen Corporation

(Non-local Vendor)

(Non-local Vendor)

Nikon Instruments Inc.

Orasure Technologies Inc. (Non-local Vendor)

Perkin Elmer Health Sciences Inc. (Non-local Vendor)

Promega Corp. (Non-local Vendor)

Sid Tool Co, Inc. (Local Vendor)

Siemens-Healthcare Diagnostics Inc. (Non-local Vendor)

Thermo Environmental Instruments

(Non-local Vendor)

Performance Data:

27 Forge Parkway

Franklin, MA 02038

944 Nandino Blvd

Lexington, KY 40511

1300 Walt Whitman Rd

Melville, NY 11747

220 E First Street

Bethlehem, PA 18015

710 Bridgeport Avenue

2800 Woods Holly Road

2810 NW 79TH Avenue

5210 Pacific Concourse Drive Los Angeles, CA 90045

Shelton, CT 06484

Madison, WI 53711

Miami, FL 33122

Emilie Stanley

Patricia Reis

Anna Boyle

Diana L. Nagy

Cristian Suarez

Victor Berni

Ray Lowe

Theresa Woodhull

There are no performance issues with the awarded firms.

There are no compliance issues with the awarded firms.

Contract Measure:

Compliance Data:

Small Business Enterprise Bid Preference

Review Committee:

May 9, 2007; Item #6-02

Local Preference:

The Local Preference was applied in accordance with the Ordinance.

Living Wage:

The services provided are not covered under the Living Wage Ordinance.

User Access Program:

The contract includes the User Access Program provision. The 2% program discount is being collected on all purchases where permitted by

the funding source.

Procurement **Contracting Officer:** Martha Garofolo

Item 3

Item 4

Contract No.:

8736-5/14-3

Contract Title:

Towing Services (County Vehicles)

Description:

To modify this contract for additional spending authority to provide the Miami-Dade Transit Department an allocation funded by MDT Operating Funds to purchase towing services for the remaining option to renew

terms.

Type of Change:

Additional spending authority and authorization to allow use of Charter

County Transportation Surtax funds as a component of MDT Operating

funds.

Existing Allocation:

\$ 738,000 for one year

Additional Allocation:

\$ 400,000

Modified Allocation:

\$1,138,000

Current Expiration:

December 31, 2012

Modified Expiration

Unchanged

Reason for Change

Authorization is requested to modify this contract for additional spending authority to provide the Miami-Dade Transit (MDT) Department an allocation to purchase towing services, funded by MDT Operating funds. This contract provides towing services for County-owned vehicles and equipment. The contract includes services for eight geographical zones, which are subdivided into groups based on the size and weight of vehicles. Vendors are awarded as primary, secondary, tertiary, and quaternary by zone, and group.MDT has confirmed federal funds will not be used on this contract.

Department	Existing Allocation	Additional Allocation	Modified Allocation	Funding Source	Contract Manager
Aviation	\$ 10,000	\$ 0	\$ 5,000	Revenue	Neivy Garcia
Fire Rescue	\$ 32,000	\$ 0	\$ 32,000	Fire District Funds	Mariaelena Betancourt
Internal Services	\$ 425,000	\$ 0	\$ 425,000	Internal Service Funds	Martin Dareff
Park, Recreation and Open Spaces	\$ 16,000	\$ 0	\$ 16,000	General Fund/ Proprietary	Maria Quinoa
Police	\$ 50,000	\$ 0	\$ 50,000	General Fund	Laura Romano

Public Housing and Community Development	\$	3,000	\$	0	\$	3,000	Federal	Arlester Shorter		
Water and Sewer	\$	62,000		0	\$	62,000	Proprietary Funds	Greg Hicks		
Unallocated	\$	140,000			\$	140,000				
Transit	<u>\$</u> _	0	<u>\$ 40</u>	000,00	<u>\$</u> _	400,000	MDT Operating (non-Federal)	Juan Garcia		
Total:	\$ 7	38,000	\$ 40	0,000	\$	1,138,000				
Vendors: Westbrook Moto (Local vendor)	nc.		ess Palm Av ah, FL 3			Principal Raul Suarez				
Blanco Towing, Inc. (Local vendor)				SW 71 st i, FL 33		eet	Zeida Blanco			
Banos Towing Service Corp. (Local vendor)				lokeno l i Springs			Domingo Banc	Domingo Banos		
Excalibur Towing Corp.	g Se	rvice		SW 14 , FL 331		Avenue	Maria C. Crego	0		
(Local vendor) Kauff's of Miami, (Local vendor)	Inc.			Ali Baba ocka, Fl			Francis G. Russell			
Midtown Towing of Miami, Inc.			W 72 nd 9 , FL 331		et	Lauraine Litchamn				
(Local vendor) A-1 Redland Eco Towing of Homes (Local vendor)		•		W 2 nd Si stead, F			Sandra L. Vanderford			
Southwest Trans (Local vendor)	west Transport, Inc. 3870 Shipping Avenue I vendor) Miami, FL 33146				enue	Peter F. Hernandez				
Performance Da	ta:							cond option-to-renew		

period, the County discovered errors with invoicing. This firm overcharged the County on two occasions for towing services. The vendor agreed to cancel the incorrect invoices and issued new invoices with correct amounts.

The following performance issues involve vendors awarded a contract



under RFQ97, Police Towing and which are recommended for this contract. These issues have been successfully closed out or corrected.

Westbrook Motors, Inc.

While conducting a site inspection due to the sale of the company, the Miami-Dade Police Department discovered that Westbrook did not have sufficient inside storage space to comply with requirements of the County contract. Westbrook had an agreement with the City of Hialeah that required the same amount of inside storage spaces as the County contract. The City of Hialeah relinquished Westbrook from their agreement after the new owners agreed that the inside storage space was to be used solely by Miami-Dade County.

Kauff's of Miami, Inc.

MDPD issued a warning to the vendor for several violations including overcharging citizens \$13.50 in towing charges per citation. Additionally, the vendor did not issue certified mail to violators as required, creating a delay in issuance of owner notification letters. The vendor acknowledged the violations and issued refunds to the citizens that were overcharged.

A-1 Redland Economy Towing

MDPD issued a warning to the vendor for overcharging citizens for citations issued. The overcharges totaled \$127.00. The vendor acknowledged the violations and issued refunds to the citizens that were overcharged.

Compliance Data:

There are no compliance issues with the awarded firms.

Contract Measure:

The Small Business Enterprise Bid Preference was applied in

accordance with the Ordinance.

Local Preference:

The Local Preference was applied in accordance with the Ordinance.

Living Wage:

The services being provided are not covered under the Living

Wage Ordinance.

User Access Program:

The User Access Program provision will apply. The 2% program

discount is being collected on all purchases.

Procurement Contracting

Elian Roman

Officer:



Memorandum



To:

Honorable Chairman Joe A. Martinez

and Members, Board of County Commissioners

From: for Charles Scurr, Executive Director

Date:

November 22, 2011

Re:

CITT AGENDA ITEM 7A:

RESOLUTION BY THE CITIZENS' INDEPENDENT TRANSPORTATION TRUST (CITT) RECOMMENDING THAT THE BOARD OF COUNTY COMMISSIONERS (BCC), AUTHORIZE COMPETITIVE CONTRACT AWARDS AND MODIFICATIONS WITH AUTHORITY TO EXERCISE OPTIONS-TO-RENEW ESTABLISHED THEREUNDER, FOR THE PURCHASE OF GOODS AND SERVICES, PROCESSED BY THE DEPARTMENT OF PROCUREMENT MANAGEMENT (DPM) ON BEHALF OF MIAMI-DADE TRANSIT (MDT), AND AUTHORIZING THE USE OF CHARTER COUNTY TRANSPORTATION SURTAX FUNDS IN THE AMOUNT OF \$411,000.00 (MDT – BCC Legislative File No.

112203)

On November 17, 2011, the CITT voted (10-0) to forward a favorable recommendation to the Board of County Commissioners (BCC) for the approval of the above referenced item, CITT Resolution No. 11-084. The vote was as follows:

Hon. Linda Zilber, Chairperson – Aye Paul J. Schwiep, Esq., 1st Vice Chairperson – Aye Hon. Anna E. Ward, Ph.D., 2nd Vice Chairperson – Absent

Christopher Benjamin, Esq. – Aye David Concepcion – Absent Glenn J. Downing, CFP® – Aye Alfred J. Holzman – Aye Hon, James A. Reeder – Aye Harold Braynon, Jr. – Aye Joseph Curbelo – Aye Peter L. Forrest – Aye Miles E. Moss, P.E. – Aye Marilyn Smith – Absent

cc: Alina Hudak, Deputy Mayor/County Manager Bruce Libhaber, Assistant County Attorney Alexander Bokor, Assistant County Attorney